

Minutes (PV)

Meeting: Information Security Council - Meeting

Date & Time: Tuesday February 18, 2025 (2:00-4:00 P.M.)

Location: HYBRID: Simcoe Hall - President's Boardroom/MS TEAMS

CHAIR:

Deepa Kundur, Donna Kidwell

ATTENDEES:

Andrew Petersen, Zoran Piljevic, Tero Karppi, Tamer El-Diraby, Sarah Lowy, Marcel Fortin, Alex Matos, Maher Elshakankiri, Marcelo Ponce Castro, Luke Barber, Timothy Chan

BY INVITATION :

Deyves Fonseca, Kalyani Khati, Ravneet Kaur, Michael Laurentius, Sotira Chrisanthidis, Aaron Lane, Matt Wilks

REGRETS:

Rohith Sothilingam, Charlotte Fritz, Emily Mamcarz, Aleksander Nikolov, Patrick Dyke

Item #	Item
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1	Welcome: The meeting convened at 2:05 p.m. with co-chair Deepa Kundur presiding. Dr. Kundur welcomed everyone to the third ISC meeting of the 2024-25 academic year.
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2	Approval of agenda: <ul style="list-style-type: none">The agenda for the February 18th ISC meeting was approved by a show of hands, both in person and virtually.
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3	Introduction of New Information Security Council Members: New members were introduced: <ul style="list-style-type: none">Sarah Lowy: Director of the Freedom of Information Act, Protection of Privacy Office.Patrick Dyke: Legal Counsel from Corporate Services (absent). Sarah Lowy provided a brief introduction, mentioning her previous role as the legal representative and her new position as Director, FIPP Office.
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4	Consent Agenda <ul style="list-style-type: none">The consent agenda, including the last ISC meeting minutes, was approved by a show of hands.
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5	CISO updates: Deyves Fonseca, Acting CISO shared the IS dashboards Deyves Fonseca delivered his CISO updates, beginning with an overview of the Information Security (IS) dashboards that offer insights into cybersecurity risks across the university and its academic
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	divisions. Additionally, Deyves discussed industry trends, referencing the 2024 Canada Fraud Report, and shared highlights from recent events, including the successful Privacy Day celebration
6	<p>ISC Terms of Reference</p> <p>Donna Kidwell expressed appreciation for the previous session at UTM, extending thanks to Kalyani and the team for their review of the ISC Terms of Reference.</p> <p>Kalyani then discussed the proposed changes to the ISC Terms of Reference and detailed the process for collecting feedback on these revisions.</p>
7	<p>Regulatory updates</p> <p>Michael Laurentius provided an update on the changing regulatory landscape affecting research and other areas of the university.</p>
8	<p>Trusted Digital Infrastructure Framework</p> <p>Michael Laurentius introduced the trusted digital infrastructure framework, designed to provide a holistic and systematic approach to evaluating and certifying the security of the university's digital infrastructure.</p> <p>Development and Socialization:</p> <ul style="list-style-type: none"> • The framework was developed with contributions from the ISC research information security working group, as well as consultations with Canadian universities such as Laval, UBC, and Waterloo, and several US-based universities. • It has been presented to various IT groups, including EITU and ACE-IT, among others. • The framework has been piloted with SciNet and the libraries, and reviewed by the CISO. <p>Endorsement of Proposed Framework: The proposed framework was put to a vote by show of hands, with attendees raising their hands virtually. The vote passed successfully.</p>
9	<p>Plan of Action and Milestones (POA&Ms)</p> <p>Michael Laurentius presented on the importance of Plans of Actions and Milestones (POAMs) in trusted digital infrastructure and security programs. POAMs act as roadmaps to address weaknesses in security controls, encompassing technical aspects, people, processes, technologies, data, and facilities. They enhance risk awareness, structured mitigation planning, resource allocation, and budget management, ensuring accountability and transparency. POAMs also facilitate stakeholder engagement, continuous improvement, adaptability to new threats, and support for additional resources. Key components include identifying affected controls, pinpointing weaknesses, framing them in terms of risk, prioritizing issues, and outlining mitigation plans. Aaron Lane from KPE then discussed the use of POAMs at the divisional level, highlighting their benefits and interactions with various groups within the division.</p>
10	<p>Any Other business</p> <p>None</p>
11	<p>Closing Remarks:</p>

The chair thanked members and guests for their time and commitment. There being no further business to come before the Council, the meeting was adjourned.