## AWARDS & RECOGNITION Submission process

Once you've written, proofread and edited your nomination, follow these steps:

STEP 1

Send your nomination to the Chief Information Officer for review and vetting.

STEP 2

Send your nomination to the Senior Vice-President, OREP and Director, OREP for awareness and stewardship. STEP 3

You're ready to submit your nomination.
Check the relevant awards page for the nomination email contact.